



DEPARTMENT OF HEALTH & HUMAN SERVICES

Public Health Service

National Institutes of Health  
Freedom of Information Office  
9000 Rockville Pike  
Building 31, Room 5B-35  
Bethesda, MD 20892-2107  
FAX: (301) 402-4541  
PHONE: (301) 496-5633  
[www.nih.gov](http://www.nih.gov)

July 15, 2008

Mr. Mark Edward Hughes  
4444 North 85<sup>th</sup> Street  
Scottsdale, Arizona 85251

Re: FOI Case No. 35218

Dear Mr. Hughes:

This acknowledges your July 8, 2008, Freedom of Information Act (FOIA) request addressed to Susan R. Cornell, FOIA Officer, National Institutes of Health (NIH). You asked for "any and all records that were prepared, received, transmitted, collected and/or maintained by NIH relating to you."

We have queried the files of the appropriate NIH components for records responsive to your request. If any documents responsive to your request are located, they will be reviewed for determination of releasability, and all releasable information will be sent to you. Please feel free to call me on (301) 496-5633 for additional information or to inquire about the status of your request.

In closing, we also controlled a copy of your request for direct response to the NIH Privacy Act Officer, Karen Plá, 6011 Executive Boulevard, Room 601, Rockville, Maryland 20852, telephone (301) 496-2832.

Provisions of the FOIA allow us to recover part of the cost of complying with your request. We shall charge you for records in accordance with the Department of Health and Human Services FOIA regulations as they apply to individual requesters; i.e., you will be charged for duplication at 10-cents per page although the first 100 pages are free; 2 hours of search time are free and thereafter search time is charged at the hourly rate (\$21.00, \$43.00, \$77.00) of the searcher; there is no charge for review time. If there are any fees associated with processing this request, you will be sent an invoice with our final response.

Sincerely,

Brenda J. Butler  
Freedom of Information Specialist, NIH